
Llandinam Village Hall Committee

Date: Tuesday 8th April 2008
Time: 19:30
Location: The Library, Llandinam Village Hall

Present

Brian Allen (BA)	Sue Jackson (SJ)
Roche Davies (RD)	Michael Jones (MJ)
Chris Eatherton (CE)	Walter Jones (WJ)
Toby Forrow (TF)	Brian Matthews (BM)
Phil Freeman (PF)	John Pryce (JP)
Revd Jenny Garrard (RJG)	Andrea Reardon (AR)
Hetty Higgs (HH)	
Gwynfor Jackson (GJ)	

Agenda

Item No.	Subject
1.	Apologies
2.	Minutes of the previous meeting
3.	Matter arising
4.	Chairman's report
5.	Treasurer's report
6.	Correspondence
7.	Entertainments Committee report
8.	Membership Secretary's report
9.	Maintenance Committee Report
10.	Strategy Sub Committee
11.	AOB
12.	Next Meeting

Minutes

Agenda Item	Main Points, Conclusions/Discussions, Decisions, Next Steps	Status	Action
1	<u>Apologies</u>		
2	<u>Minutes of the previous meeting</u> ➤ BA stated that although the attachments of the Treasurers Report and Accounts were not sent out with the minutes, they have been produced and will be filed with the minutes.		
3	<u>Matters Arising</u> ➤ MJ opened the meeting and declared the coffee morning and AGM very successful and well attended. ➤ RD expressed disappointment at the mix up in times for the AGM – the minutes and the notices stated different start		

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	<p>times.</p> <ul style="list-style-type: none"> ➤ RJG apologised for not being able to attend the AGM. ➤ Margaret Rogers sent her thanks for the card and tokens given to her by the committee on leaving the post of Secretary. ➤ Resolution to elect committee officers added to the agenda for today's meeting. Proposed by BM, seconded by PF. (Recorded under item 3A in these minutes) 		
3A	<p><u>Election of Committee Members</u></p> <ul style="list-style-type: none"> ➤ BA nominated for position of Chairman. Proposed by GJ. Only BA willing to stand. Motion carried. An official vote of thanks was given to MJ for holding the position of Chairman for the last 2 years. ➤ As only person standing, AR elected to position of Secretary. ➤ TF to remain as Treasurer. ➤ SJ to remain as Entertainment Secretary. ➤ BM to remain as Membership Secretary. ➤ PF nominated as Deputy Chairman. Proposed by BM, seconded by TF. Motion carried. ➤ GJ nominated as Bar Manager. Proposed by PF, seconded by BM. Motion carried. 		
4	<p><u>Chairman's Report</u></p> <ul style="list-style-type: none"> ➤ RD and RJG issued with copies of the Chairman's report as requested. ➤ No comments – accepted. 		
5	<p><u>Treasurers Report</u></p> <ul style="list-style-type: none"> ➤ TF reported that book sales at the coffee morning went very well and issued a request for the donation of more books for future coffee mornings. ➤ PF stated that the accounts needed to be passed to the Charity Commission. PF to talk to AR re handover of duties. ➤ CONFIDENTIAL ITEM not for public access. 		
6	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ Thank you card from Margaret Rogers. 		
7	<p><u>Entertainment Committee Report</u></p> <ul style="list-style-type: none"> ➤ SJ reported that an excellent Games Night was held in the village hall and that they hope to hold a similar night later in the year. ➤ The coffee morning was well supported. There are no further coffee mornings arranged at present although SJ will look to arrange more as well as afternoon teas. ➤ Suggestions welcomed for future events. ➤ RD felt that fundraising is down this year and that others in the community should also organise and help arrange events. ➤ An event arranged by a community member is scheduled in May for Chernobyl children. ➤ BA suggested that the fee for the village hall rental should be waived if the purpose was to raise funds for charity. 		

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	<ul style="list-style-type: none"> ➤ CE suggested that an event should be arranged for July 08, fee waived, £2.50 per ticket entry price including food. Village Hall to raise funds from bar takings. The Air Ambulance representative in the area works for Barclays and it is believed that anything raised for Air Ambulance will be doubled by Barclays. CE to make contact. ➤ SJ reported success in encouraging the village youngsters to utilise the snooker room. A request has been made for either new cues to be purchased or the existing ones re-tipped. CE to examine existing cues and investigate prices of replacements. 		
8	<p><u>Membership Secretary's Report</u></p> <ul style="list-style-type: none"> ➤ The database of everyone resident is qualified as of November 2004. Estimated that the database is 5-7% out of date. MB suggested that the committee should write to all those who newly qualify, issue membership numbers and cards and ask for a voluntary donation. Also include a leaflet about the Village Hall as a marketing tool. Proposed by BA, seconded by JP. Motion carried. 		
9	<p><u>Maintenance Committee Report</u></p> <ul style="list-style-type: none"> ➤ Door re-glazed. ➤ Materials purchased from Boys and Boden and discount passed onto Village Hall. ➤ Quote for removal of skylight and slate over following discussion with Conservation Officer re: best way to protect roof and eliminate rot. Full quote to remove and replace is £2,000 (In line with procurement rules agreed last year for 1 quote required for values up to £2,000). Proposed to use funds from reserve account. Proposed by RD, seconded by JP. ➤ Mike Jerman has installed a re-furbished radiator in the Library and has installed radiating pipework under the bay window seats in the Library and the Girls Parlour. ➤ BA and TF re-decorated the water damaged ceilings. ➤ Still trying to resolve issue with the fans in some of the radiators. ➤ Plaques for the Best Kept Village need putting up in the hall as per request at AGM. ➤ Simon Bird has donated four old prints of Llandinam village. To be hung in the library. ➤ PF suggested that Llandinam re-enter the Best Kept Village competition. PF to look into what the format is this year and what is required. Separate sub-committee to be convened if necessary. 		
10	<p><u>Strategy Sub-Committee</u></p> <ul style="list-style-type: none"> ➤ Suggested that the Strategy Sub-Committee be renamed as Finance and General Purposes Committee. 		
11	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> ➤ AOB should be reserved for items for discussion NOT included in the Agenda. Items for inclusion under AOB should not, as a rule, include items involving expenditure. In any case, items for inclusion under AOB should be notified to 		

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	<p>the Chairman at the start of the meeting. It may be possible that such items could be included in existing Agenda.</p> <ul style="list-style-type: none"> ➤ The bar prices will need increasing to cover costs. ➤ Proposed that no charge be made to the Art group for the rental of the hall for the first couple of meetings to allow the group to get started. Agreed that this should apply to all new groups. ➤ Resolution made not to raise expenditure issues in AOB in future without prior agreement from the Chair. ➤ CE suggested that the Village Hall Committee purchase a picture of the hall painted by a local artist. Proposed by GJ, seconded by MJ. ➤ Decent tables that comply with health and safety regulations are needed for the hall. They are approx. £60-£70 each and 4 are needed. They can be either hired or bought however they are required for a wedding at the beginning of June. RJG kindly offered to lend the hall tables from the Chapel is required. 		
12	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> ➤ 10th June 2008, 19:30, The Library, Llandinam Village Hall 		